

FEB 1 1964

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, FEBRUARY 3, 1964

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Monday, February 3, 1964.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
John A. Luetkemeyer, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor

MINUTES:

The Board approved the Minutes of the meetings of the Board which were held on July 3, 1963, August 1, 1963, August 8, 1963, and September 9, 1963, copies of which had been forwarded to the individual members of the Board for their information and files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1959
General Construction Loan of 1954	General Construction Loan of 1960
General Construction Loan of 1955	General Construction Loan of 1961
General Construction Loan of 1956	General Construction Loan of 1962
General Construction Loan of 1957	General Construction Loan of 1963,
General Construction Loan of 1958	

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962
Chapter 885 of the Acts of 1961, and as amended in 1962, and
Chapter 128 of the Acts of 1962, and as amended in 1963, and
Chapter 903 of the Acts of 1963,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Rennie that all items submitted and recommended on his agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided.

ADVISORY COUNCIL FOR HIGHER EDUCATION:

Mr. Rennie advised the Board that in accordance with Section 12 of Article 15A of the Annotated Code, the Advisory Council for Higher Education, which received a lump sum appropriation of \$25,000 in fiscal year 1964, has presented for the approval of the Board a detailed budget schedule "in the usual form showing the proposed apportionment and disbursement of such lump appropriation."

Advisory Council for Higher Education -

.01 - Salaries and Wages	\$15,530
.03 - Communication	800
.04 - Travel	2,005
.08 - Contractual Services	2,570

(cont.)

(Advisory Council for Higher Education)

.09 - Supplies and Materials	\$ 300
.11 - Equipment - Additional	2,895
.13 - Fixed Charges	<u>400</u>

Total General Fund Appropriation \$25,000

"Of this amount, \$15,530 is being made available for Salaries and Wages for the remainder of the current fiscal year. Chapter 341 of the Acts of 1963 provides for a position of Director of Research who will be administrative officer of the council. Additionally, a position of Secretary III has been recommended to take effect immediately. The remaining \$9,470 will provide for the operating expenses of the council."

The Board approved this request as presented.

BARRETT SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Barrett School for Girls:

John K. Ruff, Inc., for Change Order #3 to contract approved
May 17, 1962, for Construction of the new Barrett School
for Girls. (Item C-11)

\$ 1,622.00

\$ 207.82 - Item 71, General Construction Loan of 1960
1,414.18 - Miscellaneous Fund 7, Account 712.

BOARD OF PUBLIC WORKS:

1- At its meeting of December 9, 1963, the Board had before it a request from the Department of Employment Security for permission to pay the moving costs of an employee of that department who was transferred from one official station to another for permanent duty.

Today the Secretary presented to the Board a letter dated December 30, 1963, received from the Department of Employment Security submitting information as to the costs involved, the maximum amount to be paid in such circumstances, and the specific reason for the expenses incurred in the particular instance. In order to formalize the department's request and comply with the regulations of the Federal Bureau of Employment Security, the department also submitted a new Section to be included in its Travel Regulations. This new Section is to be known as Item "C" under Section II on Page 1 of the department's Regulations.

After due consideration of the additional information submitted, the Board approved the request for permission to pay the moving costs of the employee in question.

2- The Secretary advised the Board of the following payments which had been made from Program 11 of the budget of the Board of Public Works for Deficiencies due to various Clerks of the Courts and Registers of Wills, for the second quarter of the fiscal year 1964:

Registers of Wills:

Mrs. Vernie R. Smouse	Garrett County	\$ 844.58
E. Randolph Burgess	Kent County	1,383.82
Edward L. Fountaine	Somerset County	409.68

Clerks of Courts:

Earl H. Pinder	Kent County	244.36
I. Theodore Phoebus	Somerset County	1,309.11

Clerks of Courts - Baltimore City:

Henry J. Ripperger	Circuit Court #1	4,453.85
G. Gordon Kirby	Circuit Court #2	2,935.37
John O. Rutherford	City Court	13,717.22
Lawrence R. Mooney	Criminal Court	<u>12,936.24</u>

Total \$38,234.23

3- The Board approved the request of the Maryland Department of Enoch Pratt Free Library, dated December 30, 1963, that the Library be placed on the mailing list to receive copies of the Minutes of the Board of Public Works.

BOARD OF TRUSTEES OF THE STATE COLLEGES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Board of Trustees of the State Colleges:

Budget Program 13.08.01.00 --

.01-08 - Reproduction Specialties, for Blueprints. (I-15-0)	\$ 6.00
Maryland Reproduction & Supply Co., for Blueprints. (I-15-0)	6.84
Preston Reproduction & Supply Co., for Blueprints. (I-15-0)	1.80

BONDS:

1- The Secretary advised the Board of the following payments for expenses in connection with the sale of State of Maryland Bonds in January 1964:

<u>Bond Issue</u>	<u>Warrant No. 9777</u>
General Public School Construction Loan of 1956	\$ 640.50
Maryland Port Authority Loan of 1958	716.98
Maryland Port Authority First Loan of 1961	1,433.96
General Construction Loan of 1961	2,753.23
General Public School Construction Loan of 1962	5,083.43
General Construction Loan of 1962	2,867.95
Provident Hospital Loan of 1962	138.62
Baltimore City Jail Loan of 1962	509.07
Washington College Loan of 1962	203.14
General Public School Construction Loan of 1963	1,966.94
General Construction Loan of 1963	1,978.87
	<u>\$18,292.69</u>

2- In accordance with the provisions of Section 6 of the General Construction Loan Laws, the Department of Public Improvements, under agenda Items M-9 and M-12-B, submitted the following listing of appropriations with unencumbered balances remaining which are certified to be complete as of this date:

General Construction Loan of 1961 --

Item 24 - Department of Forests and Parks, "Milburn Landing Recreation Area: Development of camping area, including 25 camp sites, water and sanitary facilities, washhouses and road".

Item 67 - Thomas J. S. Waxter Children's Center, "Installation of Security Fence".

Item 27 - Department of Forests and Parks, "Rocks State Park: Construction of Concession Building, Contact Station, Large Pavilion and Trails in phased development of picnic area".

General Construction Loan of 1962 --

Item 41 - Eastern Shore State Hospital "Improvements to existing Road".

Item 121 - Salisbury State College, "Final stage of construction of athletic and play fields".

Item 137 - Coppin State College, "Renovation of first floor of Connor Hall".

BOWIE STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Bowie State College:

General Construction Loan of 1963 --

Item 119 - William T. King, for Planting. (Item 8) 1,997.00

Item 122 - Preston Reproduction and Supply Co., for Blueprints.
(I-15-J) 52.80

Maryland Reproduction & Supply Co., for Blueprints.
(I-15-J) 4.18

BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved the following cancellations in connection with the Boys' Village of Maryland:

(Boys' Village of Maryland)

General Construction Loan of 1961 - Item 64 --

For cancellation of \$6.00 to Reproduction Specialties, for blueprints, reported on the Department of Public Improvements' agenda of October 4, 1961, Item I-6. (Item I-14)

\$ 6.00+

General Construction Loan of 1962 - Item 68 --

Cancellation of unused portion of appropriation for completed "Tree Removal and Planting" project. (M-8-H) Bonds not to be issued.

90.50+

COMMISSIONERS OF THE STATE ACCIDENT FUND:

The Secretary presented to the Board a letter under date of January 23, 1964, from the Equitable Trust Company of Baltimore. In accordance with the Agreement, dated January 2, 1964, the bank had formulated an Investment Policy for the State Accident Fund. This policy, as set forth in the bank's letter, is as follows:

"This is to propose an investment policy for the State Accident Fund. Accordingly, attached to this letter are (1) a list of the assets held by the State Accident Fund, (2) a statement of the maturity pattern of these assets, (3) a proposed maturity pattern, (4) a proposed breakdown of assets into categories, and (5) recommended action to be taken now.

"The Fund is currently 100% in U.S. Treasury Obligations. We feel that this should be changed and that Treasury Bonds should be sold in order to buy higher yielding corporate bonds in the same par value in order to increase the current income, to spread the maturities more equitably, and to accelerate the amortization of the holdings.

"To carry out the program, it will be necessary to realize the losses on the items currently held. We feel that to do this all at once would be prohibitive since it would result in a sudden loss of approximately \$500,000 in this fiscal year. Therefore, we propose to realize no more than \$100,000 in losses this fiscal year and no more than \$100,000 in each subsequent fiscal year until a program of switching into higher yielding securities is effected along the lines of the attached schedules.

"You will note that the result of the immediate program would be a loss of \$99,000 but an increase in annual income of over \$13,000. We feel that this justifies taking the loss. If the bond market continues at current levels, such a program would increase the income of the State Accident Fund by over \$50,000 annually after the entire program has been completed. At the same time, the Fund will be in a liquid position to meet whatever obligations it may have in the future.

"In addition to this program, we propose to purchase "current coupon" corporate bonds with whatever additional funds are available for permanent investment. This too will help to improve the overall results of the fund.

"In accordance with the agreement dated January 2, 1964, between ourselves, the Board of Public Works, the Treasurer of the State of Maryland and the Commissioners of the State Accident Fund, we cannot act without the approval of the Board and the Treasurer."

The Board approved the proposed plan.

COPPIN STATE COLLEGE:

1- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Coppin State College:

General Construction Loan of 1963 - Item 150	List 25	91.50
	List 26	532.15
	List 27	643.35

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State College:

Knecht and Human, for Plans and Specifications for Construction of drainage structures adjacent to the Athletic Field. Fee-Type "B" Schedule. (A-1-A) (Architect)

- - -

Item 127 - General Construction Loan of 1961
Item 139 - General Construction Loan of 1962

(Coppin State College)

General Construction Loan of 1963 - Item 153 --
 Reproduction Specialties, for Blueprints. (I-15-K) 1.20

CROWNSVILLE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Crownsville State Hospital:

Budget Program 10.03.03.00 --
 .03-08 - Shannahan Artesian Well Company, Inc., for Deep
 Well Pump and related work. (Item 11) 3,163.00

General Construction Loan of 1958 - Item 25 --
 Annuity Bond Fund, for transfer of unused portion of appropriation
 for completed "Utility Improvements and Fire Protection Facilities
 in Young, "C", Meyer and Marbury Buildings" project. (Item M-7) 1,038.91+

General Construction Loan of 1961 - Item 36 --
 Cancellation of unused portion of appropriation for completed
 "Fire Protection Facilities, Safety Measures and Utilities
 in Various Patient and Employee Buildings" project. Bonds
 will not be issued. (M-8-F) 67.00+

DEPARTMENT OF CORRECTION:

1- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Department of Correction - Correctional Camps:

General Construction Loan of 1961 - Item 87 List 11 2,060.15

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction:

General Construction Loan of 1963 --
 Item 99 - Dodson, Smeallie, Orrick and Associates, for
 Architectural Services from December 1 thru
 December 31, 1963, for a new Eastern Shore
 Central Laundry, Poplar Hill Correctional
 Camp. (Item I-9) 837.00

Item 100 - Smallwood Contracting, Inc., for New Ceilings at
 Southern Maryland Correctional Camp. (Item 17) 5,885.00

DEPARTMENT OF EMPLOYMENT SECURITY:

1- See: Board of Public Works of these Minutes relative to Policy on moving expenses of State employees.

2- The Board considered and approved the request of the Department of Employment Security, dated January 7, 1964, that an emergency be declared to exist for the classification of "Chief, Tabulating and Determinations Section." Recommended by the Standard Salary Board.

3- The Board considered and approved the report of the Department of Employment Security for the quarter ended December 31, 1963, showing in detail, taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted, and accounts that were found to be uncollectible.

DEPARTMENT OF FORESTS AND PARKS:

1- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1961 - Item 18	List 222	34.20
Item 23	List 199	21.46
General Construction Loan of 1962 - Item 8	List 200	33.35
Item 9	List 200	1,916.55
Item 17	List 200	188.25
Item 29	List 200	32.18
General Construction Loan of 1963 - Item 30	List 223	2,778.08

(Department of Forests and Parks)

2- After due consideration, the Board approved the following items submitted on the agenda of the Department of Public Improvements relating to the Department of Forests and Parks:

Item P-3 - "Reference is made to property purchased for GUNPOWDER RIVER VALLEY PARK SYSTEM from Emma May Pearce approved as Item P-4-F, this Department's agenda March 12, 1963. This property is adjacent to property owned by LeRoy W. Farinholt and wife and the entrance road of the Farinholt property encroaches on the State property acquired from Emma May Pearce. In order to clear up the encroachment, approval is requested to transfer 1.237 acres to LeRoy W. Farinholt in exchange for equal acreage to be transferred to the State with no exchange of funds; costs of the transfer to be borne by Farinholt. The property is located in the Eleventh Election District of Baltimore County."

Item A-1-C - "Master Plan and Dam study, CUNNINGHAM FALLS STATE PARK:

Item A-1-C (1) - "Reference is made to Item A-5, this Department's agenda December 9, 1963 relative to appointment of Buchart Associates for the above work. This Department has recently been advised that this work will be done by Buchart-Horn, Inc., and it is requested therefore that approval be changed from appointment of Buchart Associates to Buchart-Horn, Inc."

Item A-4-A - "Master Plan Development for the State Park Part of Assateague Island":

"Reference is made to Item A-3, this Department's agenda December 31, 1963 relative to the above. Since the previous approval, Fee has been determined as follows:

ARCHITECT:	J. E. Greiner Company
FEE:	Lump Sum Fee of \$30,000.00 as full and complete compensation for preliminary study and master plan report.
ORIGINALLY REPORTED:	Item A-3, this Department's agenda, December 31, 1963.
FUND SOURCE:	Item 6, General Construction Loan of 1962."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Budget Program 3-09.04.00.00 --

.06-08 - The M. L. Robertson Company, for Repair of Ilchester Bridge, Patapsco State Park. (Item 19-D)	1,300.00
.07-08 - L. H. Rembold, for Replacement of Windows, Mansion House, Sandy Point State Park. (Item 19-E)	523.00
.08-08 - S. & W. Engineering Company, for 2 Poles, Light Fixtures and Switches, Cabin Area, Elk Neck State Park. (Item 19-C)	315.00

General Construction Loan of 1957 --

Item 41.8 - John B. Wolfkill, Attorney, for South Mountain-Catoctin Watershed Conservation Area (Greenbrier) (I-11-J)	
Legal services of John K. and Ida R. Forrest property.	150.00
Irving M. Einbinder, Attorney, for Title Examinations of Swope and Ridenour properties, South Mountain-Catoctin Watershed Conservation Area (Greenbrier). (I-11-I)	255.00

General Construction Loan of 1959 --

Item 24.5 - Cornelius V. Roe, Attorney, for Services in connection with Patapsco State Park. (I-11-C) Settlement of Brand tract.	917.85
Item 32.5 - Cancellation of option of Harry C. and Mary Jane Hutzell property for fourteen acres for South Mountain-Catoctin Watershed Conservation Area (Greenbrier). (P-2-C)	299.00+
Harry C. and Mary Jane Hutzell, for 6 acres, for South Mountain - Catoctin Watershed Conservation Area (Greenbrier) (P-2-D)	180.00

General Construction Loan of 1960 --

Item 26 - Marine Dynamics, Inc., for Change Order #1 to contract approved July 5, 1962, for Furnishing and Installing Floating Dock at Deep Creek Lake State Park. (C-14-A)	850.00
Item 31 - Moser Contracting, for Furnishing Equipment for Trench Excavation, Gathland State Park. (Item 19-F)	125.00
Item 32 - To return unused portion of Gunpowder Falls State Park Allocation, authorized February 13, 1961, in the amount not to exceed \$4,000, to the unallocated balance in Item 32.6. (Item M-3-A)	2,095.66+

(Department of Forests and Parks)

General Construction Loan of 1960 --

- Item 32 - For Allocation of Various Vendors, Gunpowder State Park.
(P-2-A) \$ 4,618.50
- Item 34 - Cancellation of unused portion of appropriation for completed "Sandy Point State Park: Construction of Concessions Building including Utilities and Site Improvements" project. Bonds will not be issued.
(Item M-8) 602.06+

General Construction Loan of 1961 --

- Item 16 - Cancellation of unused portion of appropriation for completed "Cedarville State Forest: Construction of Shop and Storage Building" project. Bonds will not be issued. (Item M-8) 133.70+
- Item 24 - Cancellation of unused portion of appropriation for completed "Milburn Landing Recreation Area: Development of camping area, including 25 camp sites, water and sanitary facilities, washhouses and roads" project. Bonds will not be issued. (Item M-8) 37.19+
- Item 30 - Allocation for Surveyors, Appraisers, Realtors & Title Work, for South Mountain-Catoctin Watershed Conservation Area. (P-2-B) 16.89
- Item 30.3 - Social Security payments for land acquisition for South Mountain-Catoctin Watershed Conservation Area to be cancelled and returned to the unallocated balance in Item 30.3. (Item M-3-B) .19+
- Item 32 - Cancellation of unused portion of appropriation for completed "Swallow Falls State Forest: Herrington Manor Recreation Area: Construction of Storage and Service Building" project. Bonds will not be issued. (M-8-J) 151.43+

General Construction Loan of 1962 --

- Item 6.5 - Joseph D. Busher, for Services in connection with Condemnations on Assateague Island. (I-11-A) 143.90
- Ray Jarvis, Sr., Realtor, for Appraisal Trip on Lipshutz, Disc. Inc., and Rodenberg properties, Assateague Island.
(I-11-A) 17.70
- Item 15 - Fred W. Tuemmler and Associates, for Architectural/Engineering Services in connection with shore front development at Gunpowder State Park. (I-11-D) 510.00
- Item 28 - James H. Ludlow Associates, Inc., for providing horizontal and vertical control survey covering 1400 acres in Washington County in connection with the aerial survey for Greenbrier State Park. (A-1-C-2) 5,600.00

General Construction Loan of 1963 --

- Item 26 - Clover Construction Company, Inc., for Storage Building, Green Ridge State Forest. (Item 19-B) 11,788.00
- Preston Reproduction and Supply Company, for Blueprints.
(I-15-D) 5.40
- Item 27.4 - M. Jacqueline McCurdy, Attorney, for Title Work in connection with land acquisition for Gunpowder State Park. (I-11-E) 125.00
- Item 27.5 - M. Jacqueline McCurdy, Attorney, for Settlement of Goldberg tract, approved October 3, 1963, Item P-1-E for Gunpowder State Park. (I-11-B) 58.11
- For payment of the following invoices in connection with land acquisition for Gunpowder State Park: (I-11-F)
- M. Jacqueline McCurdy, Attorney, for Settlement of Mays tract, approved June 17, 1960. 99.00
- Condemnation of Thomas F. Cadwalader, Trustee for the Henrietta Smith Estate, approved November 13, 1962:
- Lois M. Requard, Court Reporter. 92.00
- Garland R. Greer, Clerk of Circuit Court, Harford County. 127.75
- Harvey S. Rawle Inc., Test Holes. 75.00
- M. Jacqueline McCurdy, Attorney, for Settlement of Brodt tract, approved October 3, 1963. 60.00
- Edwin H. W. Harlan, Jr., Attorney, for Legal Services in connection with condemnation case of Thomas F. Cadwalader, Trustee for Henrietta Smith Estate, approved November 13, 1962. 655.75

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(Department of Forests and Parks)

General Construction Loan of 1963 --

Item 27.5 - Helen Harn, widow, for 40.465 acres, more or less, in Gunpowder State Park. (P-2-E)	\$ 12,138.00
Item 28 - Penniman & Browne, Inc., for Soil Survey and Test Borings for Gunpowder State Park. (I-11-G)	6,492.68
Item 34 - The Paddock Swimming Poole Company, for Change Order #1 to contract approved June 17, 1963, for Swimming Pool, Shad's Landing Recreation Area. Fee-George, Miles & Buhr. (C-14-B)	246.00
Item 35.5 - Paul W. Barnett, Attorney, for Settlement Expenses for Andrew N. McLuckie property, approved June 17, 1963, at Rocky Gap State Park. (I-11-H)	57.02
Item 43 - Leo P. Ford Drilling Company, for Deep Water Well, Washington Monument State Park. (Item 19-A)	1,975.00max.
Item 33 - The Maryland National Capital Park and Planning Commission, for land for the Patuxent River Watershed. (P-2-F):	54,860.22
\$12,886.00 - McClure Gun Club, for State's 50% of total cost, for 21.55 acres and improvements.	
15,586.35 - Ralph D. and Frances R. Eickelberg, for State's 50% of total cost, for 9.5 acres plus improvements.	
26,387.87 - Jacques W. and Mary R. Bergmann, for State's 50% of total cost, for 29.8255 acres with improvements.	

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish:

Budget Program 5-09.03.00.05-14 --

Thurmont Construction Company, Inc., for Implement Shed, Lewistown Work Center. (Item 20)	4,202.00
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DEPARTMENT OF MARYLAND STATE POLICE:

1- The Board approved the request of the Department of Maryland State Police, dated December 26, 1963, that an emergency be declared to exist in connection with the following classifications:

"Barracks Clerk"
"Teletypewriter Operator".

In considering this request, the Board had before it the recommendation of the Standard Salary Board, dated January 2, 1964.

2- The Secretary presented to the Board a request from the Department of Maryland State Police, dated January 6, 1964, for permission to acquire the Microwave Towers owned by the Western Union Telegraph Company, which are located at Sidling Hill, Cub Hill, Elk Neck State Park, Little Savage and Gambrills Park. These Towers are all on State owned land and were put there under an agreement dated November 18, 1945.

The Board requested the Director of the Department of Public Improvements to have this proposal reviewed and then to make a recommendation to the Board.

3- The Board approved the recommendation of the Department of Budget and Procurement that the Department of Maryland State Police be authorized to sell certain items of equipment to Captain Menasha Katz for \$85.50. The funds received are to be credited to the department's budget.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police:

Budget Program 3-07.05.00.00 --

.01-08 - Reproduction Specialties, for Blueprints. (I-15-B)	6.00
The Potts-Callahan Paving Company, for Paving Roads and Parking Areas, Maryland State Police Headquarters. (Item 22-B)	9,023.00
.03-08 - Thomas C. Keys, for Installing Hot Water Heater, Rockville Post. (Item 22-D)	775.00
.07-08 - Henkels & McCoy, Inc., for Clearing Area Around Radio Tower, Conowingo Barracks. (Item 22-G)	990.00
.63-63 - Henry A. Knott Remodeling Company, Inc., for Alterations to First Floor, Civil Defense-State Police Building. (Item 22-A)	8,449.00

(Department of Maryland State Police)

General Construction Loan of 1962 - Item 2 --

Piracci Construction Company, Inc., for Change Order #1 to contract approved August 8, 1963, for Second Floor Addition to Civil Defense-State Police Building at Pikesville. Fee-Smith and Veale. (Item C-15) \$ 3,000.00

DEPARTMENT OF MOTOR VEHICLES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles:

General Construction Loan of 1960 --

Item 6 - Van Rensselaer P. Saxe, to redesign new Headquarters Building at Glen Burnie. (Item M-5) 365.00

Fletcher & Fletcher, for Architectural Services for additional items of work for the Headquarters Building. (Item I-13) 2,779.50

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary presented to the Board the Monthly Progress Report of the Construction Division of the Department of Public Improvements, for the month ending December 31, 1963, copies of which have been forwarded to the individual members of the Board.

The Board ordered the report filed.

DEPARTMENT OF TIDEWATER FISHERIES:

The Board considered and approved the request of the Department of Tidewater Fisheries, dated January 30, 1964, that an emergency be declared to exist in connection with the classification of "Master". In considering this request, the Board had before it the recommendations of the State Commissioner of Personnel and the Standard Salary Board.

DREDGING PROJECTS:

The Secretary presented to the Board a report dated January 22, 1964, from Mr. H. T. Douglas, Chief of Planning, Maryland Port Authority. This report requested the Board to approve an overboard spoil disposal area in the Chester River north of Long Point. This area is required for a portion of the spoil resulting from maintenance dredging to be done by the Army Engineers in the north approach channel to Kent Narrows. The balance of the spoil would be deposited on land in the area between Muddy Creek and the dual highway.

Although the proposed plan had been approved by the Director of the Department of Tidewater Fisheries, the County Commissioners of Queen Anne's County, the Board of Natural Resources, and the property owners in the said area, the State Comptroller requested that a written statement be obtained that the Tidewater Fisheries Commission had also approved the plan.

Approval was therefore granted by the Board for the spoil disposal area, subject to approval from the Tidewater Fisheries Commission.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Eastern Shore State Hospital:

General Construction Loan of 1962 - Item 40	List 13	485.00
	List 15	309.63

2- The Board approved Item A-1-B of the agenda of the Department of Public Improvements relating to Eastern Shore State Hospital as follows:

Item A-1-B - "Employees Apartment and Dormitory Building."

"Reference is made to Item A-3, this Department's agenda October 3, 1963, relative to appointment of Bacharach and Bacharach for the above work. As the design of utilities was not a duplication, the Architect/Engineer should obtain a "B" Fee for the utility design. It is requested that approval be given for this work as follows:

ARCHITECT:	Bacharach and Bacharach
ORIGINALLY APPROVED:	Item A-3, this Department's agenda October 3, 1963
FEE:	4% Fee on Construction Item 57
	Type "B" Schedule for Utilities Item 57
	Type "B" Schedule for Site Improvements . Item 58
FUND SOURCE:	Item 57, General Construction Loan of 1963: Construction
	Item 58, General Construction Loan of 1963: Site Improvements."

(Eastern Shore State Hospital)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Eastern Shore State Hospital:

General Construction Loan of 1961 - Item 40 --

Preston Reproduction and Supply Company, for Blueprints.
(I-15-E)

\$ 9.00

General Construction Loan of 1962 --

Item 38 - Charles E. Brohawn & Brothers, Inc., for Change Order #1 to contract approved November 12, 1963, for Alterations to Kitchen and Cafeteria and Emergency Door, Anesthesia Room, Medical-Surgical Building.
(C-9-B) Fee-Turpin, Wachter and Associates.

2,017.89

Item 41 - The Interstate Amiesite Corporation for Change Order #2 to contract approved May 9, 1963, for Improvements to existing road. Fee-Elmer St. C. Maxwell & Assoc.
(C-9-A)

611.63

FROSTBURG STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Frostburg State College:

Wilson Construction Company, for 8" Water Main Extension and Fire Hydrant Installation. (Item 23)

15,581.50

\$ 8,144.00 - Item 105, General Construction Loan of 1962

7,437.50 - Item 131, General Construction Loan of 1963.

Budget Program 13.08.04.00 --

.04-08 - Queen City Electric Company, for Relocating Trunk Line of the Language Laboratory. (I-6-A)

125.00

Carl Belt, Inc., for Change Order #3 to contract approved September 9, 1963, for Alterations for New Staff Offices in Allegany Hall. (C-6-A)

296.00

General Construction Loan of 1962 - Item 105 --

Carl Belt, Inc., for Change Order #2 to contract approved April 3, 1963, for Construction of Women's Dormitory. (C-6-B)
Fee-Fletcher and Fletcher.

396.36

General Construction Loan of 1963 --

Item 131 - Reproduction Specialties, for Blueprints. (I-15-L)

6.00

Item 133 - Lucius White, Chance and White, for Architectural and Engineering Services, for Preliminary Plans and Specifications for Classroom Building. (I-6-B)

736.19

GENERAL EMERGENCY FUND:

1- The Board approved the following allotment from the General Emergency Fund to the budget of the:

State Department of Public Welfare - \$77,000.00, to cover the cost of contract with Booz, Allen & Hamilton, Inc., for a Study of the Public Welfare Administration in Maryland.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allocations from the General Emergency Fund:

Department of Forests and Parks - \$11,825.00 to create three additional positions.
(09.04.00.01)

State Department of Public Welfare - \$18,595.00 to establish a pilot project Day Care Center at Westport Housing Project in Baltimore City, and establish 11 positions.
(11.01.01.02)

Workmen's Compensation Commission - \$25,450.00 for equipment, supplies and installation of a new system for filing insurance records. (07.08.00.01)

3- Upon the recommendation of the Department of Public Improvements, the Board approved the following allocations from the General Emergency Fund:

Superintendent of Public Buildings and Grounds - \$998.00, for work on windows in Rooms H-8 and H-9 and 6 windows in Court of Appeals Building by the Blair & Sons Company, Inc. (06.16.00.02-08) (Backhaus Item 3)

(General Emergency Fund)

Superintendent of Public Buildings and Grounds - \$2,677.70 for Change Order #1 to contract with Henry A. Knott Remodeling Company, for Alterations to Court of Appeals Building and State House. (06.16.00.02-08)

Superintendent of Public Buildings and Grounds - \$5,308.00 for Change Order #2 to contract with Henry A. Knott Remodeling Company, for Alterations to Court of Appeals Building and State House (06.16.00.02-08)

Board of Trustees, State Colleges - \$14.64 for Blueprints. (13.08.01.01-08)

Superintendent of Public Buildings and Grounds - \$7.20 for Blueprints.
(06.16.00.02-08)

4- Upon the recommendation of the Department of Public Improvements, the Board approved cancellation of the following from the General Emergency Fund:

Eastern Shore State Hospital - \$1,394.15 to be cancelled from original allocation of \$2,000.00 for survey in connection with design of replacement of 6" force sewer main. (10.03.04.03-08)

INSURANCE:

The Secretary presented to the Board a report dated January 24, 1964, from the State Treasurer. This report outlined a plan from the carrier of the State Motor Vehicle Fleet Policy, for inclusion of the non-ownership automobile liability coverage in this policy in the same limits as the present policy.

During the discussion of this plan, it was brought out that the policy would not cover passengers in the same automobile. The State Treasurer stated that he would look into this.

Whereupon the Board approved the plan.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

Department of Forests and Parks - lease with the County Commissioners of Garrett County, Lessor, for office space in the Court House, Oakland, for a term of one year from January 1, 1964, at the rate of \$900.00 per annum.

Department of Correction - new lease with Maryland Realty Company, as Lessor, for an additional 5700 square feet at 6 North Fallsway, Baltimore, Maryland. This space is adjacent to Bays Nos. 1 through 7. The lease is to be effective from February 15, 1964 to July 31, 1965, at an annual rental of \$1.00 per square foot.

Comptroller of the Treasury - Income Tax Division - renewal of lease with Woodmoor Servicecenter, Inc., as Lessor, for space in Rooms Nos. 100-102 at 10111 Colesville Road, Silver Spring, Maryland, to be effective for a term of one year from April 1, 1964, at an annual rental of \$2,642.40.

Department of Forests and Parks - Lessor, for renewal of agreement covering concession rights to Cunningham Falls State Park, Frederick County, Maryland with Mrs. Evelyn Hauver, Lessee, to be effective for a term of one year from January 1, 1964 at an annual rental of \$125.99.

Department of Forests and Parks - renewal of agreement with Vernon R. Robeson and Charles L. Gillis, Lessee, covering concession rights to New Germany Recreation Area on the Savage River State Forest, Garrett County, to be effective for a term of one year from January 1, 1964, at an annual rental of \$50.00.

Department of Forests and Parks - Lessor - new agreement with Reuben U. Darby III, Lessee, covering concession rights at Fort Frederick State Park, Washington County, Maryland to be effective for a term of one year from January 1, 1964, at an annual rental of \$162.00.

Morgan State College - Lessor - cancellation of agreement as of December 31, 1962, with the Optimist Club of Northwood, Lessee, for use of 3.6 acres of land on west side of Hillen Road, Baltimore, at an annual rental of \$1.00.

(cont.)

(Leases)

World's Fair Commission - new lease with the Uess Leasing Corporation, Lessor, for Apartment 16-F on the 16th floor of 97030 57th Avenue, Queens, New York, and known as the United States Building in Lefrak City, to be effective for a term of 20 months from March 1, 1964, to October 31, 1965, at an annual rental of \$2,280.00.

State Roads Commission - Extension of lease with Leah Fisher and Ethel A. Finglass, Lessor, for space at 4050 Main Street, Upper Marlboro, Maryland, at an annual rental of \$6,000.00 for a term of one year from April 1, 1964.

Baltimore City - Bureau of Building Inspection - Assignment of space in State owned building at 2100 Guilford Avenue, Baltimore, at the convenience of the Building Superintendent. This space is to be used for 3 Baltimore City employees who will be engaged in Urban Rehabilitation work in that neighborhood, for a period not to exceed 2 years, on a rent-free cooperative basis.

Department of Mental Hygiene - Division of Reimbursements - assignment of space on the east side of the first floor of 2100 Guilford Avenue, Baltimore.

University of Maryland - assignment of space on the north end of the third floor of the State-owned building at 2100 Guilford Avenue, Baltimore, to certain divisions of the university.

Regional Planning Council - assignment of space on the eighth floor of the State Office Building, Baltimore, which will be vacated by divisions of the University of Maryland.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases which had been negotiated by the State Roads Commission, for the period indicated:

John T. Stegmaier, for 0.5 acres, more or less, on west side of U.S. 220 on Dingle Hill, Cumberland, for a period of one (1) month only, at a rental of \$20.00.

Joppa Magnolia Volunteer Fire Company, Inc., for 0.30 acres, more or less, at intersection of Route 7 & Route 152, for the period of one year, at a rental of \$1.00.

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases which had been negotiated by the State Roads Commission, for a period of thirty (30) days each:

The Hout Construction Company, Inc., for .56 acres on East side of U.S. Route 220, from December 1, 1963, at a monthly rental of \$25.00.

Baltimore County, for 1.7 acres, more or less, immediately south of the intersection of Idlewood and Cobb Roads, from November 1, 1963, at a monthly rental of \$1.00.

H. Poretsky and Sons, for 1,000 square ft., S.E. corner of Georgia and Luzerne Avenues, from November 1, 1963, at a monthly rental of \$50.00.

Potomac Motors, Inc., for 218 S. Mechanic Street, Cumberland, Maryland, from December 1, 1963, at a monthly rental of \$150.00.

Ada R. Bradley, for 318 Avirett Avenue, Cumberland, Maryland, from November 1, 1963, at a monthly rental of \$30.00.

Charles C. Roe, for 5615 Huntsmoor Road, Baltimore 27, Maryland, from December 1, 1963, at a monthly rental of \$125.00.

George Martin, for S. side of Taneytown Road, 1 mile west of Westminster, from September 1, 1963, at a monthly rental of \$40.00.

George Martin, for N. side of Maryland Route 97, 1 mile west of Westminster, from October 1, 1963, at a monthly rental of \$35.00.

Robert Maybush, for south side of Jefferson Park, Jefferson, Maryland, from December 1, 1963, at a monthly rental of \$15.00.

Kenneth Baker, for U. S. Route 15, Thurmont, Maryland, from November 1, 1963, at a monthly rental of \$20.00.

(Leases)

James French, Sr., for Lander Road, Jefferson, Maryland, from November 1, 1963, at a monthly rental of \$125.00.

William C. Brown, for intersection of Maryland Route 32 & 144, from December 1, 1963, at a monthly rental of \$25.00.

John R. Killmon, for 4712 Nantucket Avenue, College Park, Maryland, from November 1, 1963, at a monthly rental of \$100.00.

Lucas Taylor, for 6304 Davis St., Washington 27, D. C., from December 1, 1963, at a monthly rental of \$65.00.

James Arrington, for 503 - 63rd Place, N. E., Washington 27, D. C., from December 1, 1963, at a monthly rental of \$80.00.

Doris Williams, for E. side of Maryland Rt. 202, Upper Marlboro, Maryland, from November 1, 1963, at a monthly rental of \$60.00.

Norman D. Archer, for U.S. Route 50, Bowie, Maryland, from November 1, 1963, at a monthly rental of \$100.00.

Marshall F. Bowman, for Maryland Rt. 67, near Boonsboro, Maryland, from October 1, 1963, at a monthly rental of \$60.00.

Richard Smith, for E. side of Maryland Rt. 66, near Beaver Creek, Boonsboro, Maryland, at a monthly rental of \$25.00.

MARYLAND COMMISSION ON INTERRACIAL PROBLEMS AND RELATIONS:

The Secretary presented to the Board a letter dated January 17, 1964, received from the Maryland Commission on Interracial Problems and Relations. The Chairman of the Commission requested the members of the Board to reconsider the approval which had been given for the removal of the office of the Commission from the State Office Building, Baltimore, to 2100 Guilford Avenue, Baltimore. In connection with this request, several members of the Commission appeared before the Board, with Mr. G. Cheston Carey, Sr., being their spokesman.

The Board members advised Mr. Carey that every effort is being made to retain the office of the Commission in the State Office Building, and that they would remain in that building.

MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Children's Center:

General Construction Loan of 1963 - Item 82 --

John Winthrop Wolcott, for Architectural Services for Preliminary Plans and Specifications, through December 6, for a 56-bed addition. (Item I-8)

\$ 2,454.40

MARYLAND HISTORICAL TRUST:

The Secretary advised the Board that the State Treasurer has purchased, through the Maryland Historical Trust, an original Shaw Desk for the old Senate Chamber in the State House, Annapolis, Maryland. This desk is a gift to the State.

The Treasurer asked if he would be allowed to borrow one of the Needle Desks from the old Senate Chamber, which is a copy of the original Shaw Desk.

This the Board agreed to, and instructed the Secretary to have the necessary papers drawn up by the Attorney General.

MARYLAND HOUSE OF CORRECTION:

1- Mr. Backhaus advised the Board that the budget request from the Maryland House of Correction included a request for window air conditioning units for four wards in the Institution Hospital and for the Food Service Manager's office; the request has been deferred pending decision on the request for additional air conditioning by the Board of Public Works. Investigation of the conditions at the hospital of this Institution does not provide a basis for recommendation favorable to the requested air conditioning in this area. However, the Food Service Manager's office, being an administrative area and due to its proximity to the bake ovens and generally poor ventilation in the office, is recommended for the installation of the units. This will require the purchase and installation of one 8000 BTU unit with all related installation work to be accomplished by Institutional forces. It is pointed out that

(cont.)

(Maryland House of Correction)

none of the penal institutions have any of their hospital wards air conditioned. This recommendation is concurred in by the Director of the Department of Budget and Procurement.

After due consideration of the information submitted (Agenda Item M-11) the Board approved the recommendation of the Department of Public Improvements and the Department of Budget and Procurement for the installation of air conditioning units as requested by the Maryland House of Correction.

2- Upon the recommendation of the Department of Public Improvements, the Board approved cancellation of the following for the Maryland House of Correction:

General Construction Loan of 1961 - Item 76 --

Cancellation of unused portion of appropriation for completed

"Construction: Construction of Security Facility and Widening of Entrance Road" project. Bonds will not be issued.

(Item M-8-1)

\$ 69.50+

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland House of Correction:

General Construction Loan of 1963 - Item 105 --

Reproduction Specialties, for blueprints. (Item I-15-A)

18.45

MARYLAND INSTITUTION FOR MEN:

1- Upon the recommendation of the Department of Public Improvements, the Board approved cancellation of the following for the Maryland Institution for Men:

General Construction Loan of 1961 --

Item 69 - For cancellation of \$2.50 to Preston Reproduction & Supply Company, reported on the Department of Public Improvements' agenda of November 12, 1963, as Item I-12. (Item I-14)

2.50+

J. B. Ferguson & Company, Inc., for Change Order #5 to contract approved November 13, 1962, for Construction of Central Warehouse for the New Institution at Breatheds-ville. Fee-J. Prentiss Browne, Inc. (Item C-12)

68.00

Western Union, for telegrams in connection with bidding for jail equipment. (Item I-10)

15.76

MARYLAND PENITENTIARY:

1- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland Penitentiary:

General Construction Loan of 1961 - Item 82

List 42	188.50
List 44	129.00
List 45	243.60
List 46	180.44
List 47	66.25
List 48	133.80
List 50	10.04

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Maryland Penitentiary:

State Use Industries Revolving Fund #763 --

General Wrecking Company, for Demolition of Metal Shops D, E and F. (Item 18-A)

2,890.00

Charles T. King Company, Inc., for Termination of Utilities to Metal Shops, D, E and F. (Item 18-B)

1,034.00

Baltimore Gas and Electric Company, for Termination of Gas Lines, Removal of two gas meters, relocation of Gas Lines and Installation of new Meter. (Item 18-C)

2,000.00 max.

S. H. Jackson, for Change Order #1 to contract approved November 12, 1963, for relocation of Paint Spray Shop. (C-13-B)

1,246.69

Preston Reproduction and Supply Company, for Blueprints. (I-15-H)

6.00

(Maryland Penitentiary)

General Construction Loan of 1963 --

Item 96 - The M. L. Robertson Company, for Change Order #3 to contract approved July 3, 1963, for new Ceilings, Exhaust Fans, etc., in the Auditorium. Fee-Bacharach and Bacharach. (C-12-A)	\$ 370.00
Baltimore Sound Engineering, for Installation of Sound System in the Auditorium. (Item 18-D)	530.00

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Public Improvements, the Board approved cancellation of the following for the Maryland School for the Deaf:

General Construction Loan of 1961 - Item 92 --

Cancellation of unused portion of appropriation for completed "Completion of Athletic and Recreational Area" project.	
Bonds will not be issued. (M-8-A)	1.56+

MARYLAND TRAINING SCHOOL FOR BOYS:

The Secretary presented request dated January 3, 1964, of the Maryland Training School for Boys for permission to purchase equipment and tools, destroyed by the fire loss of September 21, 1961 in Gary Hall Carpentry Shop, at an approximate cost of \$1,100.00. Also submitted to the Board was a recommendation from the Department of Budget and Procurement.

As all of the tools and equipment which were destroyed in this fire had already been replaced, the Board denied the request.

MARYLAND WORKSHOP FOR THE BLIND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Workshop for the Blind:

General Construction Loan of 1963 - Item 4 --

Penniman & Browne, Inc., for Test Borings. (Item I-5)	465.25
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MILITARY DEPARTMENT:

1- The Secretary presented to the Board a letter dated January 8, 1964, received from the Adjutant General of the Military Department. Submitted with this letter was an agreement between the Military Department and the Lee Realty Company, whereby the Company will remove a considerable amount of dirt which now constitutes a hill on the Winchester Street Armory site.

The Board approved and executed the agreement.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department:

Budget Program 07.03.00.00 --

.03-08 - William R. Goebel, for Repairs to Boiler, Cumberland Armory. (Item 21-A)	1,345.45
Tri-State Roofing Company of Maryland, for Roof Repairs, Frostburg Armory. (Item 21-B)	340.00
John H. Hampshire, Inc., for Asphalt Tile in Building A-1, Havre de Grace. (Item 21-C)	1,885.00
Wilcox and Ziegler, for Replacement of Oil Burner, Kensington Armory. (Item 21-D)	1,805.00
John H. Hampshire, Inc., for Installation of Asphalt Tile in the Orderly Room, 129th Signal Corps, Fifth Regiment Armory. (Item 21-E)	495.00
John H. Hampshire, Inc., for Installation of Asphalt Tile, Supply Room, Company "C", 129th Signal Company, Fifth Regiment Armory. (Item 21-F)	444.00
John H. Hampshire, Inc., for Installation of Asphalt Tile in Headquarters, 1st Brigade Room, Fifth Regiment Armory. (Item 21-G)	445.00
John H. Hampshire, Inc., for Installation of Asphalt Tile, Supply Room, Company "A", 175th Infantry, Fifth Regiment Armory. (Item 21-H)	495.00

3- The Board approved Item M-4 of the agenda of the Department of Public Improvements relating to the Military Department, as follows:

(cont.)

(Military Department)

Item M-4 - "Reference is made to the following contracts which should have stated that they were eligible for 75% Federal participation:

<u>Clover Construction Company, Inc.</u>	\$3,918.00 Item 13, this Department's agenda April 3, 1963
<u>J. B. Wailes & Sons, Company</u>	\$756.50 Item 32-B, this Department's agenda June 17, 1963."

The fund source for this item is: General Construction Loan of 1960, Item 8.

MISCELLANEOUS:

1- The Secretary advised the Board of receipt of a request from Hayward Demory, Jr., represented by S. Alfred Mund, Attorney, for compensation under the provisions of Chapter 177 of the Acts of 1963, due to wrongful imprisonment. It was stated that Mr. Demory was confined in the Baltimore City Jail from November 9, 1962 until April 19, 1963, when at a re-hearing his conviction was reversed.

The Board was advised that a review of the case disclosed that the provisions of Chapter 177 of the Acts of 1963 do not apply and that the only recourse available in this matter was by direct petition to the General Assembly. Mr. Demory's attorney had been so informed.

No action was required by the Board.

2- The Secretary brought to the attention of the Board House Resolution No. 86 of the 1963 session of the General Assembly, relating to the wrongful incarceration of Louis Fink. Also presented to the Board was a summary of the record of the prisoner.

In view of this record, the Board declined to act upon the Resolution and therefore denied any payment to Mr. Fink.

3- The Secretary presented request submitted by Mr. Anthony S. Federico, representing Walter Roger Webster, for retroactive compensation of \$10.00 per day for imprisonment for a crime for which he gained a full pardon. This request was submitted under the provisions of Chapter 177 of the Acts of 1963.

An examination of the record indicated that during the first year of his sentence Mr. Webster was serving con-currently a term for carrying a concealed weapon. The record also indicated that his common-law wife was paid \$948.19 between June 1961 and March 1962 by the Welfare Department of Baltimore City, during which time Mr. Webster was in prison. Excluding the first year of the time served in prison, Mr. Webster served a total of 291 days for a crime he didn't commit.

In fixing the compensation, as provided under Chapter 177 of the Acts of 1963, the Board took into consideration the claimant's criminal record and fixed his compensation at \$5.00 per day for each of the 291 days. The Board instructed that the total of \$1,455.00 for these days served be further reduced by the amount of \$948.19 paid by the Baltimore City Welfare Department, thus making the payment to which Mr. Webster is entitled \$506.81.

The Board approved the payment of \$506.81 as indicated, with the funds to be made available by the General Assembly at the 1964 session.

MONTEBELLO STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Montebello State Hospital:

Budget Program 10.01.07.03-08 --	
John H. Hampshire, Inc., for Repair of the Floors, Ground Floor, D Wing. (Item 10)	350.00

MORGAN STATE COLLEGE:

1- The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Morgan State College:

General Construction Loan of 1962 - Item 91	List 23	2,583.25
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(Morgan State College)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College:

Meierjohan-Wengler, Inc., for Plaques for Key Hall and Carter-Grant Administration Building. (Item 7)	\$ 340.00
\$170.00 - Item 94, General Construction Loan of 1961	
170.00 - Item 95, General Construction Loan of 1961.	
Lawrence Construction Company, Inc., for Change Order #1 to contract approved December 9, 1963, for Site Development in the New Administration Building Area. (C-5-A)	- - -
Item 110 - General Construction Loan of 1960	
Item 95 - General Construction Loan of 1962.	
General Construction Loan of 1961 --	
Item 94 - Lawrence Construction Company, Inc., for Change Order #2 to contract approved February 13, 1963, for Construction of Administration Building. Fee to The Office of Gaudreau - Architects. (C-5-B)	494.14
Item 96 - Cancellation of unused portion of appropriation for completed "Installation of Fence Around Athletic-Drill Field, Etc" project. Bonds will not be issued. (M-8-B)	3,345.40+
General Construction Loan of 1963 - Item 114 --	
Preston Reproduction & Supply Company, for Blueprints. (I-15-C)	4.80

NEW YORK WORLD'S FAIR OF 1964-1965:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the New York World's Fair:

Budget Program 06.03.00.00 --	
.34-12 - To return unused portion of \$125,379.59 Allocation, authorized October 3, 1963 and December 9, 1963, to the unallocated balance in 1964 Budget Item 06.03.00.34. (Item 5)	3,409.86+
Baltimore Contractors, Inc., for Change Order #2 to contract approved June 17, 1963, for Construction of the Maryland Pavilion. Fee-Tatar & Kelly; Van Fossen Schwab. (Item C-1)	34,965.77
Tatar & Kelly, Van Fossen Schwab, for reimbursable expenses. (Item I-1)	2,224.51
Lynch Studios, Inc., for Construction and Installation of the Exhibits. Fee-Carreiro Industrial Designers, Inc. (Item 1-A)	86,688.00
.63-64 - Reinforced Plastics, Inc., for Embedment in Modulite Fiberglass. (Item 1-B) Fee-Carreiro Industrial Designers, Inc.	70,442.00
Delaware Valley Composition Company, for Typographical Services for the Exhibit Designer. Fee- Carreiro Industrial Designers, Inc., (Item 1-C)	1,200.00
Blakeslee-Lane, Inc., for Photo Enlargement and Photo Mural work for the Exhibits at the Maryland Pavilion. Fee-Carreiro Industrial Designers, Inc. (Item 1-D)	2,133.00

THE CLIFTON T. PERKINS STATE HOSPITAL:

1- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Clifton T. Perkins State Hospital:

General Construction Loan of 1962 - Item 60	List 8	1,899 75
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Clifton T. Perkins State Hospital:

(cont.)

(Clifton T. Perkins State Hospital)

General Construction Loan of 1962 - Item 59 --

Cancellation of unused portion of appropriation for completed

"Installation of Auxiliary Emergency Generator" project.

Bonds will not be issued. (M-8-G)

\$ 276.75+

General Construction Loan of 1963 - Item 78 --

Vulcan Waterproofers, Inc., for Waterproofing Tunnels and Foundation

Walls. (Item 12)

16,258.00

ROSEWOOD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Rosewood State Hospital:

Budget Program 10.03.05.11-08 --

Lewis J. Baumann, Inc., for Modesty Partitions in Bathrooms,

Esther Loring Richards Children's Center. (Item 13)

1,110.00

General Construction Loan of 1961 --

Item 48 - The Green Contracting Company, for Change Order #1

to contract approved February 13, 1963, for

Alterations and Additions to Boiler Plant.

(C-10-A)

Fee-Green Associates, Inc.

3,183.09

John K. Ruff, Inc., for Construction of Kitchen, Food

Storage, Employees' Cafeteria in connection with

contract for utility relocation. (Item M-2)

52,285.00

General Construction Loan of 1962 --

Item 46 - Mondura Construction Company, Inc., for Change Order #3

to contract approved July 3, 1963, for Alterations

and Improvements to 14 buildings. Fee-Stack, Cohen

& Purdy. (C-10-B)

33.00

Item 47 - John K. Ruff, Inc., for Change Order #2 to contract approved

July 3, 1963, for Construction of Kitchen, Food Storage and

Employees' Cafeteria. Fee-Green Associates, Inc. (C-10-C)

John K. Ruff, Inc., for Cancellation of contract approved

July 3, 1963. (Item M-2)

52,285.00+

ST. MARY'S SEMINARY JUNIOR COLLEGE:

1- The Board approved Item M-12-A of the agenda of the Department of Public Improvements relating to St. Mary's Seminary Junior College, as follows:

Item M-12-A - "Reference is made to Item A-3-N, this Department's agenda August 8, 1963, in which it was recommended that Architectural appointment be made to Archibald C. Rogers. (Planning and preparation of preliminary plans and specifications for Dining Hall-Student Union Building.) As Mr. Rogers is a member of the firm of Rogers, Taliaferro, Kostritsky, & Lamb, it is requested that appointment be changed as originally reported and that the appointment be recorded as Rogers, Taliaferro, Kostritsky & Lamb."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for St. Mary's Seminary Junior College:

General Construction Loan of 1962 - Item 97 --

Preston Reproduction & Supply Company, for Blueprints. (I-15-I)

4.80

General Construction Loan of 1962 - Item 117 --

Rogers, Taliaferro, Kostritsky & Lamb, for Architectural Services

through December 31, 1963 for Plans and Specifications for

Dining Hall-Student Union Building. (Item I-2)

723.12

SALISBURY STATE COLLEGE:

1- Upon the recommendation of the Department of Public Improvements, the Board approved cancellation of the following project:

General Construction Loan of 1961 - Item 114 --

Cancellation of unused portion of appropriation for completed

"Installation of New Boilers" project. (M-8-D) Bonds not to be issued.

9,635.10+

General Construction Loan of 1962 - Item 117 --

Charles E. Brohawn & Brothers, Inc., for Change Order #2 to

contract approved April 3, 1963, for Construction of Women's

Dormitory. Fee-Malone and Williams. (Item C-7)

1,768.00

SEWAGE TREATMENT PLANT LOAN OF 1957:

The Board approved the recommendation of the State Department of Health, dated January 21, 1964, that the following amount be reverted to the unallocated balance in the Sewage Treatment Plant Loan of 1957:

Project WPC-MD-21 - Mayor and Council of Federalsburg - \$1,239.50+

SEWAGE TREATMENT WORKS LOAN OF 1962:

The Board approved the recommendations of the State Department of Health, dated January 9th, January 10th, and January 27, 1964, that State Grants be authorized from the Sewage Treatment Works Loan of 1962 toward the cost of the following projects:

Project WPC-MD-68 -- Baltimore County, Fort Howard-Sewerage	79,149.00
Project WPC-MD-71, Baltimore County, Northeast Creek	67,641.00
Project WPC-MD-75 -- The Allegany County Sanitary Commission, Cresaptown-Sewerage	31,300.00
Project WPC-MD-77 -- The Town of Denton, Denton-Sewerage	112,120.00
Project WPC-MD-79 -- Cecil County Metropolitan Commission, Northeast-Sewerage	148,250.00
Project WPC-MD-80 -- New Windsor Corporation, New Windsor-Sewerage	6,160.00
Project WPC-MD-81 -- The Mayor and Council of Galena, Galena-Sewerage	21,300.00
Project WPC-MD-86 -- The City of Baltimore, Reedbird-Brooklyn Interceptor, Baltimore City-Sewerage	115,000.00

REGIONAL PLANNING COUNCIL:

The Secretary presented to the Board a letter dated January 30, 1964, received from the Regional Planning Council. With this letter was submitted a copy of the Minutes for the meeting of that agency which was held on January 3, 1964. After consideration of the information submitted, the Board approved the action of the Council in employing the following persons:

Mr. Douglas C. Turnbull, Jr., as Executive Director, at a salary of \$19,000 per year, effective January 3, 1964, for one year.

Mr. Franz J. Vidor, as Deputy Director, Director of Planning, at a salary of \$17,000 per year, effective February 10, 1964.

The approval given by the Board at this time, rescinds and supercedes that taken on November 12, 1963.

SPRINGFIELD STATE HOSPITAL:

1- The Honorable Edward O. Weant, Jr., appeared before the Board to present a proposal as to the use of water facilities of Springfield State Hospital both by the Town of Sykesville and by one of his clients, a housing developer. Senator Weants' client desires to create a housing project, primarily for the elderly and for those of limited income, to be located on a 155 acre site at the intersection of Maryland Rts. 26 and 22. In order to provide water for this development, request was made for the developer to lease the present unused 12" main and pump facilities on the south branch of the Patapsco River which runs to Springfield State Hospital. Senator Weant advised the Board that they are mindful of the fact that the State has agreed to furnish treated water to the Town of Sykesville. He further stated that the proposal from the developer does not and would not negate the agreement being prepared for the Town of Sykesville.

In connection with the proposed agreement for the Town of Sykesville, Senator Weant advised the Board that the reservation of the right of the State to cut-off the water supply from Springfield State Hospital to the Town by giving 6 months notice of its intention to do so has caused the Town to encounter difficulty as to the issuance of bonds in connection with its proposed water facilities. The Town does not have sufficient funds to make the required installation and must borrow additional funds for this purpose. Therefore, the Town of Sykesville has requested that the cut-off

(cont.)

(Springfield State Hospital)

provision be removed from the agreement. After a discussion of Senator Weants' submission, the Board requested that a firm proposal be submitted for its consideration as to these two separate projects. Further, the Board requested that negotiations be cleared through the Department of Public Improvements and the State Law Department in order that all points may be fully considered and the rights of the State not be jeopardized.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Springfield State Hospital:

General Construction Loan of 1961 --

Item 52 - Clover Construction Company, Inc., for Rewiring, Relighting Generator Room Areas and Portions of the Central Heating Plant. (Item 15)	\$ 1,538.00
Preston Reproduction & Supply Company, for Blueprints. (I-15-G)	6.00

SPRING GROVE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital:

Mahoney Brothers Company, for Roads, Walks and Parking Areas. Fee-Robertson and Associates. (Item 14-C)	31,042.36
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\$15,420.56 - Item 53, General Construction Loan of 1962
15,621.80 - Item 75, General Construction Loan of 1963.

Budget Program 10.03.07.03-08 --

The J. H. Lawrence Company, for an 8" Valve and Flange a Steam Line in Front of Foster Wade Building. (Item 14-B)	381.31
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General Construction Loan of 1963 --

Item 71 - State Wrecking Company of Maryland, Inc., for Demolition of old Center Building. (Item 14-A)	33,325.00
Preston Reproduction & Supply Company, for Blueprints. (I-15-F)	4.90

STAR SPANGLED BANNER SESQUICENTENNIAL COMMISSION:

The Secretary presented to the Board a request, dated January 24, 1964, of the Star Spangled Banner Sesquicentennial Commission for payment of \$60,000 said to be the balance of the State's contribution of \$75,000 which was authorized by the Board at its meeting of October 3, 1963. During the discussion of this request, it was pointed out that the State has already made a payment of \$30,000 for use by this Commission and that the remaining \$45,000 has been requested of the General Assembly in the supplemental budget, which is to be considered at the current 1964 session.

STATE DEPARTMENT OF HEALTH:

1- The Board approved the report of the State Department of Health as to the persons employed by that Department on a part-time basis during the period from September 19, 1963 to November 20, 1963.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Health:

Budget Program 10.01.01.04-08 --

Urban Francis, Inc., for Change Order #1 to contract approved December 31, 1963, for Additional Electric Branch Lines at Bureau of Laboratories. (Item C-8)	65.47
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STATE DEPARTMENT OF PUBLIC WELFARE:

1- At its meeting of December 31, 1963, the Board approved the award of a contract by the State Department of Public Welfare to Booz, Allen & Hamilton, Inc. There was submitted to the Board today a formal contract between the company and the State Department of Public Welfare for the Administrative Study of the Department which is to be made under the provisions of Resolution #24 of the 1963 Session of the General Assembly at a cost of \$77,000. After due consideration of the provisions of the contract, the Board approved and executed same. The Board also authorized an allotment of \$77,000 from the General Emergency Fund to the State Department of Public Welfare for this contract.

(State Department of Public Welfare)

2- The Board approved request dated January 31, 1964, of the State Department of Public Welfare to overspend by \$237,000 in Assistance Funds (General) in the month of February 1964. The Board was advised that with this amount, the Department has now exhausted all of its reserve funds.

The Board was advised that if the case load is to continue there will be a deficiency in State funds in excess of \$1,000,000. The Board approved this request with the understanding that the entire matter will be brought to the attention of the General Assembly, now in session.

3- Mr. Rennie advised the Board of the desire of the State Department of Public Welfare to establish a pilot project Day Care Center at the Westport Housing Project in Baltimore City for the remaining five months of the current fiscal year. He stated that federal child welfare funds granted for Child Day Care projects are only available for the entire support of this project and will be transferred to reimburse the General Emergency Fund for monies advanced. Further, that it is necessary to create 11 positions under the program Administration of Local Departments for this project. Mr. Rennie recommended the pilot project. After a discussion, the Board approved the allocation of \$18,595.00 for the purpose necessary to establish a Day Care Center project. This approval carries with it a proviso that Baltimore City agrees that this project is not to be included as a welfare activity under the provisions of Section 18A of Article 88A of the Annotated Code and that there will be no further obligation on State funds to support this project.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Public Welfare:

General Construction Loan of 1961 - Item 2 --

J. Bob Benchoff, for conversion of former John Walter Smith
Building Annex. (Item 2)

\$ 422.00

STATE EMPLOYEES:

1- See: Board of Public Works of these minutes as to moving expenses for employees of the Department of Employment Security.

2- See: Department of Employment Security
Department of Maryland State Police
State Department of Health
Department of Tidewater Fisheries
Workmen's Compensation Commission

3- The Board considered a report concerning fringe benefits available to State Employees in connection with a request that the summer work hours be discontinued.

The Board deferred any action on the matter and requested the Secretary to contact the Personnel Advisory Council and to ask them to continue their study of fringe benefits:

1. In relation with salary structure; and
2. In relationship with time off,

but in both cases consideration should be given to the effect on all State employees, and to the effect on certain groups of State Employees.

4- After due consideration, the Board approved extensions of sick leave in the following cases:

Rosewood State Hospital - George L. Richards, Police, for the period from January 13, 1964 to April 29, 1964. This is the maximum available to this employee.

Springfield State Hospital - Malcolm E. Burman, Rehabilitation Therapy Aide I for the period of January 15, 1964 to February 27, 1964. This is the maximum leave available to this employee.

Spring Grove State Hospital - Walter T. Dashiell, Sheet Metal Worker, for a period of three months from February 13, 1964 to May 13, 1964. If employee is unable to return to duty at the end of that time, it is suggested that the case be reconsidered for a determination as to future action.

(State Employees)

State Roads Commission - Gordon J. Beeman, Highway Maintenance Man, Semi-Skilled in District 76, for a period of three months from January 9, 1964. Recommended by the Commissioner of Personnel.

State Roads Commission - Wilbur E. Jenkins, Road Foreman, District 77, for a period of three months from January 20, 1964. If employee is unable to return to duty at the end of that time, it is suggested he be given a physical examination to determine his ability to remain in State service.

State Roads Commission - Robert L. Foard, Motor Equipment Operator II, District 73, for a period of three months from March 3, 1964. It is suggested that this case be reconsidered if the employee is unable to return to duty at the end of that time.

State Roads Commission - R. Hamilton Little, Motor Equipment Operator II, District 74, for a period of three months from January 1964. If this employee is unable to return to duty at the end of that time, he is to be examined by the State Medical Director for a re-evaluation of his condition.

State Roads Commission - Millard J. Shives, for re-extension of sick leave for a period of three months from February 4, 1964.

State Roads Commission - William C. Wright, for re-extension of sick leave for a period of three months, from February 13, 1964. This employee was injured in the line of duty.

STATE OFFICE BUILDINGS - BALTIMORE:

1- The Board confirmed the verbal approval which had been given to the request of Mr. Henry C. Evans, Superintendent, State Office Buildings - Baltimore, for permission to reduce the 3½% of gross receipts of Cafeteria Receipts to 4.25% for no more than five working days, as detailed in his letter of December 20, 1963.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Office Buildings - Baltimore:

Budget Program 06.17.00.01-08 --

Blair Brothers, for Painting Area at Guilford Avenue Building.
(Item 16)

297.00

STATE POLICE RETIREMENT SYSTEM:

The Board approved the recommendation of the Department of Maryland State Police that Major George E. Davidson be appointed to membership on the Board of Trustees of the State Police Retirement System. This appointment will fill the vacancy caused by the death of Dr. Howard M. Bubert.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal or transfer of the following State property no longer required in connection with the conduct of the State's business by the agency indicated:

Bowie State College - motor vehicle	\$	80.00
Boys' Forestry Camps - motor vehicles		453.09
Boys' Village of Maryland - livestock		400.00
Clifton T. Perkins State Hospital - kitchen equipment		100.00
Civil Defense Agency - motor vehicle		151.00
Clerk of the Circuit Court for Montgomery County - office equipment		43.50
Comptroller of the Treasury - office equipment		100.00
Coppin State College - motor vehicle		150.00
Correctional Camps - motor vehicle		400.00
Deer's Head State Hospital - office equipment		45.00
Department of Correction - motor vehicles		1,100.00
Department of Forests and Parks - office equipment		71.00
Department of Game and Inland Fish - pulpwood and hides		357.79
Department of Maryland State Police - motor vehicles		250,131.92
Department of Motor Vehicles - office equipment		300.00
Department of Parole and Probation - office equipment		189.00
Eastern Shore State Hospital - scrap		27.50
Henryton State Hospital - kitchen equipment		403.00
Maryland House of Correction - livestock		1,759.27
Maryland Institution for Men - livestock		714.00
Maryland Institution for Women - office equipment		25.00
Montrose School for Girls - scrap		175.00
Mt. Wilson State Hospital - livestock and farm equipment		546.18
Rosewood State Hospital - motor vehicle and sewing machine		1,810.00
Springfield State Hospital - motor vehicles, office and kitchen equipment		1,220.73

(cont.)

(State Property)

Spring Grove State Hospital - livestock, office equipment and scrap	\$ 416.53
State Department of Health - laboratory equipment	105.00
State Department of Public Welfare - office equipment	366.50
State Planning Department - office equipment	125.00
State Roads Commission - motor vehicles, scrap and road equipment	21,915.30
University of Maryland - motor vehicle	100.00
Crownsville State Hospital - pulpwood	1,739.05
Department of Maryland State Police - motor vehicle	387.50
State Department of Health - office equipment	55.56

Department of Maryland State Police - To sell the following items to Captain Menasha E. Katz, retired December 31, 1963: 1 Colt .38 revolver, snub nose, 1 Colt .38 revolver, service, 1 Colt .22 revolver, target, and 1 Recomar camera.

Department of Mental Hygiene - remove from inventory of Spring Grove State Hospital and junk, two Westinghouse commercial lau dromats.

Henryton State Hospital - inventory transfer of 2 dressing carts, 1 dressing carriage and 2 examining tables to Spring Grove State Hospital.

Maryland Institution for Men - remove from inventory and junk one 1952 Chevrolet pickup truck.

Maryland Penitentiary - remove from inventory and junk 15 wooden double-decker bunks.

Maryland Penitentiary - remove from inventory and junk one each Hotpoint electric deep fryer, Hotpoint electric range, and Carrier ice maker.

Military Department - remove from inventory and junk several items of equipment at two armory locations.

Municipal Court of Baltimore City - remove from inventory several items of furniture and equipment.

Patuxent Institution - inventory transfer of one steam kettle and one upright mixer to Coppin State College. Remove from inventory and junk two Savoy gas toasters.

Public Service Commission - inventory transfer of one desk and one chair to the State Roads Commission.

State Aviation Commission - remove from inventory and junk one stenographer's chair.

State Department of Education - inventory transfer of two desks to Bowie State College, and one desk to the Division of Vocational Rehabilitation, La Plata office.

State Department of Health - inventory transfer of several items to the Department of Mental Hygiene. The transfer of responsibility for Community Mental Health to the Department of Mental Hygiene necessitates this inventory adjustment.

State Department of Public Welfare - remove from inventory and junk 2 desks, 1 table, 1 two-drawer file and 14 old, cardboard transfer cases.

State Insurance Department - remove from inventory and junk one stencil cutter.

Clifton T. Perkins State Hospital - remove from inventory and junk 6 gym benches.

STATE ROADS COMMISSION:

1- The Board considered the request of January 13, 1964, from the State Roads Commission for reimbursement in the amount of \$15,398.37 from the Board of Public Works - Fire Losses State Property Fund, Item 18, and approved same.

2- The Board considered and approved the request of the State Roads Commission dated January 16, 1964, for permission to write-off certain accounts receivable totaling \$1,230.89. Also the Board approved writing-off as uncollectible, the sum of \$130.00, covering two outstanding property rental accounts.

FEB 3 1964

(State Roads Commission)

3- The Board confirmed verbal approval previously given to the State Roads Commission for authority to dispose of 14.4 acres located on the north side of Revell Highway, Anne Arundel County. This property was listed as Item 18 under Anne Arundel County Contract AA 255-29-315 in the first submission of properties which the Commission no longer requires and which was submitted to the Board at its meeting of December 31, 1963.

4- The Board confirmed the approval which has previously been given by the individual members to the State Roads Commission for execution of the following deeds to:

Anna E. Martin, for 5.36+ acres (2 parcels) of excess land in Baltimore County, being portions of former properties of James F. Johnson, R/W Item NE-515, Contract B-682-7-420; and Putty Hill Permanent Building Association of Baltimore County, R/W Item NE-514, Contract B-635-9-420.

Commissioners of Aberdeen, for Easement for extension of sanitary sewer line right of way across, over and in two parcels of former property of Ridgon Manor, Inc., R/W File 42475, Contract H-268-420; Harford County.

Que Holding Corporation, for Quitclaim, 0.321+ acres of stream change easement in Baltimore County, being portion of easement rights conveyed to the Commission by Brown Cork and Seal Company, Incorporated, R/W Item 27762, Contract B-635-5-420.

State of Maryland to the use of the Board of Trustees of the State Colleges for Frostburg State College, for 132.27+ acres of excess land in Allegany County, being portion of former Edward L. Thomas, Jr., property, R/W File 48959, Contract A-481-1-620.

Baltimore County, Maryland, for 2.079+ sq. ft. of excess land in Baltimore County, being portions of former properties of Henry G. Quatmann, R/W File A6014; National Housing Company, Inc., R/W File 46015; and William F. Rains, R/W File 44443, Contract B-635-7-420; required by grantee for widening and improving Balder Avenue.

Karl F. Kroger and Marguerite A., wife, for 1.37+ acres (2 parcels) of excess land in Carroll County, being portions of former George P. Gunther, Jr., et ux property, R/W Item 50095, Contract C1-343-1-720.

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission:

Budget Program 3.08.01.00.00 --

.00-38 - Payment of the following invoices for Blueprints.
(I-15-N)

Preston Reproduction & Supply Company.	\$ 30.80
Reproduction Specialties.	13.20
Gardens Reproduction & Photo Print Company.	7.80
Fletcher & Fletcher, Consultant Architects, for Design of Standby power generator plant at District #4 Office Project. (Item I-12)	3,672.34
Cardinal Construction Corporation, for Office, Garage and Shop Building, Glen Burnie. (Item 4)	136,050.00

STATE TREASURER:

1- The Secretary presented to the Board a letter dated January 27, 1964, from the State Treasurer's Office, submitting an analysis of various Fire Losses in the State for the quarter ended December 31, 1963,

The Board accepted and approved this report as submitted.

2- The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board. These reports were ordered filed.

January 9, 1964 STATE ACCIDENT FUND:

Purchase of \$200,000 United States Treasury Bills, due 5/7/64.

(cont.)

(State Treasurer)

January 9, 1964 Collection and deposit of \$200,000 United States Treasury Bills, matured 1/9/64.

January 15, 1964 COUNTY HIGHWAY CONSTRUCTION BOND-SECOND SERIES-SINKING FUND:
Collection and deposit of \$13,000 United States Treasury Bills, matured 1/15/64.
COUNTY HIGHWAY CONSTRUCTION BOND-THIRD SERIES-SINKING FUND:
Collection and deposit of \$10,000 United States Treasury Bills, matured 1/15/64.
Collection and deposit of \$3,000 United States Treasury Bills, matured 1/15/64.
COUNTY HIGHWAY CONSTRUCTION BOND-FOURTH SERIES-SINKING FUND:
Collection and deposit of \$31,000 United States Treasury Bills, matured 1/15/64.
COUNTY HIGHWAY CONSTRUCTION BOND-FIFTH SERIES-SINKING FUND:
Collection and deposit of \$29,000 United States Treasury Bills, matured 1/15/64.
COUNTY HIGHWAY CONSTRUCTION BOND-SIXTH SERIES-SINKING FUND:
Collection and deposit of \$30,000 United States Treasury Bills, matured 1/15/64.
COUNTY HIGHWAY CONSTRUCTION BOND-EIGHTH SERIES-SINKING FUND:
Collection and deposit of \$54,000 United States Treasury Bills, matured 1/15/64.
COUNTY HIGHWAY CONSTRUCTION BOND-NINTH SERIES-SINKING FUND:
Collection and deposit of \$56,000 United States Treasury Bills, matured 1/15/64.
Collection and deposit of \$33,000 United States Treasury Bills, matured 1/15/64.

UNSATISFIED CLAIM AND JUDGMENT FUND:
Collection and deposit of \$100,000 United States Treasury Bills, matured 1/15/64.

January 23, 1964 STATE OF MARYLAND-GENERAL FUND:
Collection and deposit of \$5,000,000 United States Treasury Bills, matured 1/23/64.

STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND:
Collection and deposit of \$450,000 United States Treasury Bills, matured 1/23/64.

SPECIAL FUND ACCOUNT 11-08.01.00.40:
Purchase of \$4,000,000 United States Treasury Bills, due May 14, 1964.
Collection and deposit of \$4,000,000 United States Treasury Bills, matured 1/23/64.

STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND:
Purchase of United States Treasury Bills, due 6/25/64.
Amount of purchase is \$2,725,000.

January 30, 1964 STATE OF MARYLAND-GENERAL FUNDS:
Collection and deposit of \$5,000,000 United States Treasury Bills, matured 1/30/64.

COUNTY HIGHWAY CONSTRUCTION BOND-SEVENTH SERIES-SINKING FUND:
Collection and deposit of \$31,000 United States Treasury Bills, matured 1/30/64.

COUNTY HIGHWAY CONSTRUCTION BOND-SINKING FUND:
Collection and deposit of \$100,000 United States Treasury Bills, matured 1/30/64.

3. The Secretary submitted to the Board a letter dated January 15, 1964, received from the State Treasurer. The Treasurer advised, that in accordance with the terms of the agreement dated January 2, 1964, between the Equitable Trust Company and the State of Maryland, his office had delivered to the Trust Department of the Equitable Trust Company, the securities which the Treasurer of the State of Maryland and the Custodian of the State Accident Fund has been holding. These securities cover investments which have been made for the State Accident Fund and were listed in detail on a statement attached to the State Treasurer's letter.

The Board accepted this information and ordered same filed.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds:

Budget Program 06.16.00.00 --

.02-08 - Henry A. Knott Remodeling Company, Inc., for Change Order #1 to contract approved December 31, 1963, for Alterations to Court of Appeals Building and State House. (C-2-A)	\$ 2,677.70
Henry A. Knott Remodeling Company, Inc., for Change Order #2 to contract approved December 31, 1963, for Alterations to Court of Appeals Building and State House. (C-2-B)	5,308.00
Preston Reproduction and Supply Company, for Blueprints. (I-15-P)	7.20
Blair & Sons Company, Inc., for Work on windows in Rooms H-8 and H-9 and 6 windows in Court of Appeals Building. (Item 3)	998.00

TEACHER'S RETIREMENT SYSTEM:

The Board approved Item P-1 of the agenda of the Department of Public Improvements. Under this approval, the Teacher's Retirement System is authorized to convey a lot of ground at 1609 Burnwood Road, Baltimore, Maryland, to Irene W. Victor and Joseph Edward Woutiseth. This lot of ground is to be conveyed to the leasehold owners for the redemption price of \$1,600.00, the ground rent having been created by indenture of lease dated May 25, 1954.

TOWSON STATE COLLEGE:

1- The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State College:

General Construction Loan of 1962 - Item 125	List 16	295.00
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State College:

General Construction Loan of 1961 --

Item 117 - Sturdifold Awnings and Shade Company, Inc., for Venetian Blinds in the Infirmary Building. (I-7-D)	40.00
Cancellation of unused portion of appropriation for completed "Construction: New Infirmary and Health Center Capacity 18 Beds (Equipment to be Requested Later)" project. Bonds will not be issued. (M-8-E)	209.93+
Item 119 - Baltimore Photo and Blueprint Company, for Blueprints. (I-15-M)	4.30

General Construction Loan of 1962 - Item 129 --

Baltimore County, Maryland, Office of Finance, for Area Water Connection charge for the new Women's Dormitory. (I-7-C)	3,740.00
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General Construction Loan of 1963 - Item 148 --

Bonnett & Brandt, for Architectural Services through December 1963, for Preliminary Plans and Specifications for a Classroom Building. (I-7-A)	2,368.75
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UNIVERSITY OF MARYLAND:

1- The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1962 - Item 143	List 231	449.18
General Construction Loan of 1963 - Item 156	List 230	604.50
	List 233	437.50
	List 236	2,448.00
	List 238	7.20
Item 157	List 239	192.38

2- New Campuses -

The Board approved Item A-2-A of the agenda of the Department of Public Improvements relating to the University of Maryland - New Campuses, as follows:

(cont.)

(University of Maryland-New Campuses)

Item A-2-A - Preliminary Planning for Campus Development (Master Plan)"

"Reference is made to Item A-3-U, this Department's agenda August 8, 1963, and Item A-6-B, this Department's agenda September 9, 1963 relative to the above. Since the previous approvals, Fee has been determined as follows:

ARCHITECT: Rogers, Taliaferro, Kostritsky & Lamb
 FEE: Twice the Technical Payroll in accordance with Standard Form of Agreement with Architects and/or Engineers.
 ORIGINALLY REPORTED: Item A-3-U, this Department's agenda August 8, 1963
 Item A-6-B, this Department's agenda September 9, 1963
 FUND SOURCE: Item 177, General Construction Loan of 1963."

b. After due consideration, the Board approved the following items submitted on the agenda of the Department of Public Improvements relating to the University of Maryland - New Campuses:

Item A-2-B - Preliminary Planning for campus development (Master Plan) - Civil Engineering Phase.

"Reference is made to Item A-2-A, this Department's agenda December 31, 1963, relative to appointment on the above. Since the previous approvals, Fee has been determined as follows:

ENGINEER: Rummel, Klepper & Kahl
 FEE: Twice the Technical Payroll in accordance with Standard Form of Agreement with Architects and/or Engineers.
 ORIGINALLY REPORTED: Item A-2-A, this Department's agenda December 31, 1963
 FUND SOURCE: Item 177, General Construction Loan of 1963."

Item A-2-C- Preliminary Planning for campus development (Master Plan) - Mechanical Utilities Phase.

"Reference is made to Item A-2-B, this Department's agenda December 31, 1963 relative to appointment on the above. Since the previous approvals, Fee has been determined as follows:

ENGINEER: Egli and Gompf, Inc.
 FEE: Twice the Technical Payroll in accordance with Standard Form of Agreement with Architects and/or Engineers.
 ORIGINALLY REPORTED: Item A-2-B, this Department's agenda December 31, 1963
 FUND SOURCE: Item 177, General Construction Loan of 1963."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland - New Campuses:

General Construction Loan of 1963 --

Item 177 - Egli and Gompf, Inc., Engineer, for Planning and Preparation of Plans and Specifications for Classroom Building and for an All-Purpose Building - Mechanical Utilities. Fee-Type "B" Schedule. (A-3-C)	- - -
Rummel, Klepper & Kahl, for Planning and Preparation of Plans and Specifications for Classroom Building and for All-Purpose Building - Site Improvements. Fee-Type "B" Schedule. (A-3-B)	- - -
Rogers, Taliaferro, Kostritsky & Lamb, Architects, for Planning and Preparation of Preliminary Plans and Specifications for Classroom Building and for an All-Purpose Building. (A-3-A) Fee-Type "B" Schedule.	- - -
Rogers, Taliaferro, Kostritsky & Lamb, Architects, for Services through December 31, 1963, for Baltimore County Campus. (Item I-3)	1,222.48

3- College Park -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland - College Park:

Hall

Account No. 713 - 9 Easton/Dormitory

The George Hyman Construction Company, for Change Order #4 to contract approved August 8, 1963, for Construction of Easton Hall Dormitory and the Fine Arts Building. Fee-Ted Englehardt. (C-4-C)

2,944.94

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(University of Maryland - College Park)

General Construction Loan of 1961 - Item 133 --

Maryland Casualty Company, for Inspection of New Elevator,
Infirmary Building. (Item I-4) 9.50

General Construction Loan of 1962 --

Item 132 - Bonnett & Brandt, for Architectural Services from December
1962 to December 1963, for a new Gymnasium. (I-7-B) 1,579.50

Item 144 - Coleman and Wood, Inc., for Change Order #2 to contract
approved January 3, 1963 for Revonvation of Woods Hall.
(C-4-B) 645.00

Item 148 - Emjay Engineering and Construction Company, Inc., for Change
Order #3 to contract approved June 17, 1963, for Renovation
of Shoemaker Building. Fee-Fryer and Associates.
(C-4-A) 1,589.00

4- Baltimore -

a. The Board approved Item M-13 of the agenda of the Department of Public
Improvements relating to the University of Maryland - Baltimore, as follows:

Item M-13 - "Reference is made to Item C-2-B, this Department's agenda December 31,
1963 whereby approval was granted for execution of Change Order #11 to contract
with the Aetna Casualty and Surety Company for RENOVATION OF JOHN EAGER HOWARD HALL
in the amount of \$4,111.33 with funds available in Item 140, General Construction
Loan of 1961. It is requested that the fund source for this Change Order be
corrected as follows:

\$ 339.97 - Account 713-31 (Global Training)
1,293.31 - Account 713-32 (National Institute of Health)
2,478.05 - Item 140, General Construction Loan of 1961."

b. Upon the recommendation of the Department of Public Improvements, the Board
approved award of the following contracts for the University of Maryland - Baltimore:

The Aetna Casualty and Surety Company, (Dorset Contracting Co., Inc.) for
Change Order #12 to contract approved November 13, 1961, for Renovation
of John Eager Howard Hall. Fee-Wheeler, Bonn, Shockey & Associates.
(Item M-10 and Item C-3) 5,866.32

\$1,456.10 - National Institute of Health (Account 713-32)
4,410.22 - Item 140, General Construction Loan of 1961.

General Construction Loan of 1961 - Item 140 --

Industrial Electronics, Inc., for Sound Systems, John Eager Howard
Hall. Fee- Wheeler, Bonn, Shockey & Associates. (Item 6) 1,460.00

5- Princess Anne -

Upon the recommendation of the Department of Public Improvements, the Board
approved the following cancellation for the University of Maryland - Princess Anne:

General Construction Loan of 1961 - Item 146 --

Cancellation of unused portion of appropriation for completed
"Utilities: Women's Dormitory, 96 Beds (Equipment to be
Requested Later)" project. Bonds will not be issued.
(M-8-C) 4,100.00+

WORKMEN'S COMPENSATION COMMISSION:

1- The Board approved the request of the Workmen's Compensation Commission, dated
December 24, 1963, that an emergency be declared to exist for the classification of
"Chief of Administrative Services". In considering this request, the Board had
before it the recommendations of the State Commissioner of Personnel and the
Standard Salary Board.

2- Upon the recommendation of the Department of Public Improvements, the Board
approved cancellation of the following:

Budget Program 07.08.00.63-63 --

Pikesville Electric Company, Inc., for cancellation of Change Order
#2 approved August 8, 1963, for Electrical Alterations at 108 E.
Lexington Street. (Item M-6) 538.00+

(Workmen's Compensation Commission)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract relating to the Workmen's Compensation Commission:

1964 Budget 08.08.00.01-08 --

Pikesville Electric Company, Inc., for Change Order #2
to contract approved August 8, 1963, for Electrical
Alterations at 108 E. Lexington Street. (Item M-6)

\$ 407.50

VICTOR CULLEN STATE HOSPITAL:

See: State Department of Public Welfare.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary

